

WAUSEON EXEMPTED VILLAGE SCHOOLS

Wauseon, OH 43567

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Honeywell

Instant Alert® for Schools

September 2009

Dear Parents,

Keeping parents informed and involved helps to assure student safety and improve student success. With today's on-the-go lifestyles, it has become more difficult for schools to reach families quickly and effectively. This is why our school implemented and has decided to continue using the system called "Honeywell Instant Alert® for Schools."

Instant Alert for Schools is an essential tool for notification and communication. Within minutes of an emergency, school officials can use Instant Alert to deliver a single, clear message to the students' parents or guardians by telephone, cell phone, e-mail, pager or PDA in any combination. Instant Alert can also be used to notify you of a school closing due to inclement weather.

Instant Alert is Internet based, allowing each family to maintain a secure, password protected online profile.

Many families registered and made use of this service during the past two years. If the information that you previously entered worked well for you, there is nothing that you have to do as your profile has been maintained. Over the summer, the students were moved up a grade. That is the only information that was updated. Your online profile is accessible from the school's website at <http://www.wauseon.k12.oh.us> by clicking on the *Honeywell Instant Alert* link. You may also go directly to <https://instantalert.honeywell.com>. Directions to setup and maintain your profile are provided on the school's webpage. This profile will enable you to:

- Input your personal contact information
- Select which type of school information you would like to receive on each of your contact devices
- Add contact information of other caretakers of your children, such as a grandparent or neighbor

Maintaining the accuracy of your profile will increase the ability of the school to keep you informed.

If you need assistance with your profile, please go to our homepage and click on the Honeywell Instant Alert link, or contact the school at **419-335-2701**. Be sure to set your e-mail spam filter to receive e-mail from Honeywell.com. We hope that this service continues to be helpful!

If you need assistance, please stop in the office where we will be more than happy to assist you.

Sincerely,

Joe Friess, Principal